

**FEBRUARY 9, 2010 MEETING MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

A Special meeting of the Board of Directors of Brushy Creek Municipal Utility District was held on the 9th day of February, 2010, beginning at 7:00 p.m. at the Water Treatment Facility, 2300 Great Oaks Drive, Round Rock, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Agenda Item 1: Call to order.

The meeting was called to order at 7:03 P.M. with the following directors present: Cris Yackle, President, Russ Shermer, Vice-President, Jeffrey Goldstein, Secretary, Rebecca Tullos, Treasurer and Bob Grahl, Assistant Secretary/Treasurer. General Manager Tom Clark and District staff were also present.

Agenda Item 2: Discussion and Action Concerning Quarterly Operations Review of General Manager.

General Manager Tom Clark gave a presentation regarding each Department's accomplished goals and milestones for Quarter 1. After discussion, Director Shermer moved to accept the Quarterly Operations Review of General Manager. The motion was seconded by Director Grahl and passed unanimously (5-0). Staff was directed as follows:

- Prepare schedule for presentation of Quarterly reports;
- Include feedback from Directors on appearance and content of website;
- Add employment of Jim Donaldson to Parks and Recreation accomplishments;
- Remove old fence at maintenance yard by end of Quarter 2;
- Meet with athletic director from the new high school being built by Round Rock ISD; and
- Add the following items to the February 25 meeting agenda:
 - Report on itemized cost by function and purpose of District expenses to include the cost/benefit of providing WiFi at pools;
 - Report on seasonal evaluation of winter programming to include catalogue programming and data on contractor based versus internal activities;
 - Report on 2010 BBQ Cook Off; and
 - Report on maintenance of Lindo Loop (Sendero Springs) lot to include maintenance schedule and photographs.

Recess: The meeting recessed at 8:34 PM and reconvened at 8:48 PM with all five Directors present.

Agenda Item 3: Discussion and Action Concerning Setting of Second Quarter Goals.

The Board then discussed Quarter 2 goals and their priority. Director Shermer moved to approve the Quarter 2 goals with the addition of completion of the website to the General Manager's goals. The motion was seconded by Director Goldstein and passed unanimously (5-0). Staff was directed as follows:

- Add completion of website plan to General Manager's goals;
- Include list of constraints and/or deviations to accomplishments/milestones in Quarterly reports;
- Schedule meeting with Dr. Chavez of RRISD to discuss recreational opportunities;
- Complete Ballard King recommended repair items concerning safety issues without prior approval/recommendation of Board/Committee and advise Board in subsequent staff report;
- Assess working condition of Community Center building and equipment;
- Research enclosing pool vending machines;
- Sam Meza to attend Water and Wastewater meeting and Town Hall meeting;
- Add completion of Sendero play/field area and erosion control at Sendero Pool to Public Works accomplishments;
- Report on number of new meters installed by builder in Quarter 1, how many were changed out by Staff, and how many automated readers are operational;
- Research possibility of donating old marquees to a non profit agency;
- Schedule meeting with Director Tullos to review Directors Handbook; and
- Prepare report of catalogue changes to include programs added or deleted and programs in probationary period.

Agenda Item 4: Adjournment.

Director Shermer moved to adjourn the meeting. The motion was seconded by Director Grahl, and passed unanimously (5-0). The meeting adjourned at 10:01 P.M.


Jeff Goldstein, Board Secretary