

02/19/2010 15:17 Brushy Creek MUD

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3:15 Pm

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

February 25, 2010

Nancy E. Roster
County Clerk, Williamson Co. TX

A regular meeting of the Board of Directors of Brushy Creek Municipal Utility District will be held on the 25th day of February, 2010 at 6:00 p.m., in the District's office, 16318 Great Oaks Drive, Brushy Creek Subdivision, Round Rock, Texas, to **consider, act, and approve expenditures** on the following matters:

1. Call to order, roll call, establish quorum, and pledge of allegiance.
2. Announcements:
 - Introduce Sam Meza, Operations and Maintenance Coordinator.
3. Citizens' Comments (limited to 3 minutes).
4. Discussion regarding order of consideration of agenda items.
5. Citizen Advisory Committee Matters-Standing
 - a. Receive Community Center Advisory Committee Report regarding February 8, 2010 meeting (agenda attached).
6. Consultant Reports: None
7. Staff Reports
 - a. Repairs at intake structure;
 - b. Membrane system and modifications at Water Treatment Facility;
 - c. Demolition and cleanup of maintenance yard;
 - d. Report on automated meters;
 - e. Sendero Springs vacant lot;
 - f. 2010 BBQ Cook Off;
 - g. Winter programming Report;
 - h. Emergency Response Plan;
 - i. Phase II of LED Signs Project;
 - j. Lobby kiosk training;
 - k. Website roles and responsibilities;
 - l. District phone, cable, and connectivity expense report and
 - m. Departmental metrics.
8. Consent Agenda: (All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Board member or the General Manager.)
 - a. Approve January 28 and February 1, 2010 Board Meeting minutes;
 - b. Approve February 8, 2010 Special Board Meeting minutes.

9. Technology Department Matters: See staff reports

10. Public Works Department Matters:

- a. Discussion and possible action concerning Water Conservation and Drought Contingency Plan.

11. Parks & Recreation Department Matters:

- a. Discussion and possible action concerning Camp Specialist Job Description;
- b. Discussion and possible action concerning Camp Late Pick-Up Policy;
- c. Discussion concerning emergency shelter agreement with Williamson County;
- d. Discussion and possible action concerning commercial use of District parks policy; and
- e. Discussion concerning Request for Proposal for vending machines services.


12. Human Resources Department/Financial Matters:

- a. Discussion and possible action concerning First Quarter Variance Report, First Quarter Financial Report (FYE 12/31/09), December Disbursements and Detail and accept First Quarter 2010 Investment Report ;
- b. Discussion and possible action concerning Resolution to Amend 2009-2010 Fiscal Year budget; and
- c. Discussion and possible action concerning the analysis structure of the second phase of the Rate Study.

13. Administrative Department Matters:

- a. Discussion concerning Sendero Park contributors' appreciation event;
- b. May 8, 2010 Directors Election:
 - i. Approve Order Calling Election and Agreements with Williamson County;
 - ii. Discussion regarding costs of publication of election notice; and
 - iii. Authorization for Staff to take such other actions as may be necessary or convenient to proceed with the election.
- c. Discussion concerning greenbelt properties located in the Woods of Brushy Creek;
- d. Discussion concerning enforcing maintenance of unkempt properties not owned by the District; and
- e. Discussion and possible action concerning potential legal action to address libel claim by District staff.

Dated this 19th day of February, 2010.
Brushy Creek Municipal Utility District



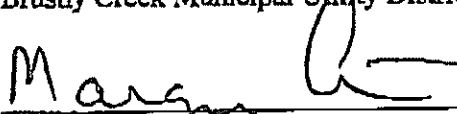
Tom Clark, General Manager

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Margie Anthes at 512-255-7871 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of Brushy Creek Municipal Utility District, is a true and correct copy of said Notice: that a true and correct copy of said notice was posted at a place convenient and readily accessible to the general public at all times, in its administrative office at 16318 Great Oaks Drive that said Notice was posted on February 19, 2010 at 2:15 p.m., and that a true and correct copy of said Notice was furnished to the County Clerk of Williamson County, the only county in which Brushy Creek Municipal Utility District is located.

Brushy Creek Municipal Utility District


Margie Anthes, Executive Assistant

COMMUNITY CENTER ADVISORY COMMITTEE
AND THE BOARD OF DIRECTORS OF
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT
February 8, 2010

A special meeting of the Board of Directors of Brushy Creek Municipal Utility District and a Committee meeting of the Community Center Advisory Committee of Brushy Creek Municipal Utility District will be held on February 8, 2010 at 6:30PM, at the Brushy Creek Municipal Utility District Community Center, 16318 Great Oaks Dr., Round Rock, Texas to consider and act on the following matters listed below. Please note that the Board of Directors meeting will not be held if a quorum of the Board is not in attendance, but the Community Center Advisory Committee will meet nonetheless.

1. Call to Order, Pledge of Allegiance, Roll Call, and Establish quorum.
 - a. Approval of the minutes from the December 14, 2009 CCAC meeting.
2. Citizens Communications (limited to 3 minutes)
3. Staff & Committee Report
 - a. Parks & Recreation Advisory Committee representative report
 - b. Community Center Beautification Project
 - c. Fit 4 Life
 - d. Recent Program Department Training
4. Discussion and possible action regarding:
 - a. Camp Specialist Job Position & Job Description
 - b. Camp Late Pick up Policy
 - c. Membership Handbook Revisions
5. Discussion
 - a. Ballard King Follow up
6. Board of Directors' Meeting: *The Community Center Advisory Committee Chair Report will be placed on the February 25, 2010 Board of Directors' Meeting Agenda.*
7. Establish Agenda for next Meeting
8. Adjournment

FILED FOR RECORD

11:47 AM
FEB 05 2010 DM

Nancy E. Rata
County Clerk, Williamson Co. TX

Dated this February 5, 2010
Brushy Creek Municipal Utility District


Tim Islyman, Parks and Recreation Department Manager

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session. The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-255-7871 for further information.

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Brushy Creek Municipal Utility District

Lillian Cardenas, Executive Assistant