

**MEETING MINUTES OF THE BOARD OF DIRECTORS OF  
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

**June 22, 2008**

A Workshop of the Board of Directors of Brushy Creek Municipal Utility District was held on Sunday, June 22, 2008, beginning at 8:30 a.m. at the Water Treatment Facility 2300 Great Oaks Drive, Round Rock, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Agenda Item 1: Convene meeting

The meeting convened at 8:45 a.m. with Directors Grahl, Shermer, Tisch, Tullos and Yackle all present. Staff members Tom Clark, Mike Petter, Jesse Kennis and Tim Ishman were also present. As noted below, Legal Counsel Tony Corbett was present during a portion of the meeting.

Agenda Item 2: "Understanding Each Other" Activity for Directors.

This activity was not undertaken since there were no new directors elected this spring.

Agenda Item 3: General Manager Opening Remarks.

Tom Clark presented an overview of the District history, finances, staff challenges and thoughts on strategic planning.

Agenda Item 4: CASE Conference and application thereto on strategic planning and goals.

Director Yackle provided a brief report regarding the CASE conference, and particularly the presentation regarding changes to the annexation laws and how they potentially affect the District.

Agenda Item 5: Project prioritization and strategic planning.

The Board then discussed project prioritization and strategic planning matters. This portion of the meeting was conducted by the Facilitator. A copy of his notes and summary are attached to these minutes.

District legal counsel Tony Corbett joined the meeting at 10:15 a.m.

Recess

The meeting recessed at 10:25 a.m. President Tisch reconvened the meeting at 10:52 a.m. with all directors present..

Break from this Agenda item at 10:52 and the Board then discussed Agenda Item 8.

Agenda Item 8: Texas Public Information Act and Texas Open Meetings Act matters.

Agenda Item 8 a: Summary of legal obligations.

Agenda Item 8 b: Electronic communications policies and practices.

At 11:00 am, the Board of Directors went into Executive Session, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, to seek legal advice on matters regarding Agenda Item 8. The Board reconvened the public portion of the meeting at 12:40pm. President Tisch announced that during executive session, no votes, decisions or actions were taken.

Recess

At 12:41 p.m., President Tisch briefly recessed the meeting until 12:48 p.m.

Mr. Corbett then provided a brief summary of recommendations and guidelines regarding how the Open Meetings Act and Public Information Act relate to communications by electronic mail. After further discussion, the Board directed that the Technology Committee consider how the District's information technology systems could facilitate the categorization, retention and destruction of emails for purposes of complying with the Public Information Act and records retention requirements.

The Board also requested that the District's legal counsel prepare a draft policy regarding electronic communications that incorporate the concepts discussed at the meeting.

Agenda Item #5

At this time, the Board returned to discussing agenda item 5.

Recess

At 3:09 p.m., President Tisch recessed the meeting until 3:25 p.m.

Agenda Item 6: Quarterly management reports

The Board and General Manager briefly discussed the preparation of quarterly management reports that would identify major projects, including status of completion.

Agenda Item 7: Customer Service Department philosophy and practices of the District.

The Board tabled consideration of this item until the July 10 meeting.

Agenda Item 9: Protocol for General Manager's Quarterly Reviews.

The Board tabled consideration of this item until the July 10 meeting.

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Agenda Item 10: Scheduling a special Board meeting to discuss the Parks and Recreation Open Space Master Plan.

Director Tisch made a motion to hold a special meeting on June 30, at 7:00 p.m. to discuss the Open Parks Master Plan. Director Grahl seconded the motion, which carried unanimously.

Agenda Item 11: Adjournment

Director Shermer motioned to adjourn the meeting at 5:43 p.m. The motion was seconded by Director Grahl and carried unanimously.

A handwritten signature in cursive script, appearing to read "Russ Shermer", written over a horizontal line.

Russ Shermer, Secretary