

FILED FOR RECORD

1:30 PM  
AUG 21 2009

**NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF  
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

**August 27, 2009**

*Nancy E. Renter* PV  
County Clerk, Williamson Co. TX

A regular meeting of the Board of Directors of Brushy Creek Municipal Utility District will be held on the 27th day of August, 2009 at 6:00 p.m., in the District's office, 16318 Great Oaks Drive, Brushy Creek Subdivision, Round Rock, Texas, to **consider, act, and approve expenditures** on the following matters:

1. Call to order, roll call, establish quorum, and pledge of allegiance.
2. Announcements -
  - a. Recognize Fred Lord, Community Center Advisory Committee and Susan Salvati, Parks Committee for their contributions as committee members; and
  - b. Competitive Life Guard Team.
3. Discussion regarding order of consideration of agenda items.
4. Citizens' Comments (limited to 3 minutes).
5. Citizen Advisory Committee Matters-Standing
  - a. Receive Parks and Recreation Committee Report regarding August 3, 2009 meeting (agenda attached);
  - b. Receive Community Center Advisory Committee Report regarding August 10, 2009, meeting (agenda attached); and
  - c. Receive Water & Wastewater Committee Report regarding August 17, 2009 meeting (agenda attached).
6. Reports
  - a. Consultant Reports:  
None
  - b. Staff Reports:
    1. Update on RFP for District's communication & cell phone plan;
    2. Update on Year-Round Aquatics Program;
    3. Update regarding Parks and Recreation Operation Analysis conducted by Ballard King;
    4. Update on Phase II LED signs;
    5. Update regarding repairs at intake structure;
    6. Update regarding membrane system and modifications at Water Treatment Facility;
    7. Water Treatment Facility Security System;
    8. Water emergency cut-off procedures;
    9. Sendero Landscaping Company mowing schedule; and


10. Open Records Requests and associated annual costs.
  
7. Consent Agenda: (All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a Board member or the General Manager.)
  - a. Approve Board Meeting Minutes:
    - i. July 9, 2009;
    - ii. July 21, 2009;
    - iii. July 29, 2009; and
    - iv. August 8, 2009.
  - b. Approve appointment of Bill Muscato for the Woods VI to Parks and Recreation Advisory Committee to replace Fred Lord as primary member; appointment of Fred Lord as alternate member
  - c. Approve appointment of Primary member for Brushy Creek North to the Parks Committee to replace Susan Salvati;
  - d. Approve conveyance of property from Highland six Twenty Residential, Ltd.:
    - i. Lot 51, Block M, Highland Horizon Phase 1 detention pond; and
    - ii. Lot 48, Block H, Sendero Springs Section 5 detention pond.
  - e. Approve contract for out-of-District wastewater services to Mesa Rosa Restaurant; and
  - f. Approve Rate Order including out-of-District rates for Mesa Rosa.
  
8. Technology Department Matters: None
  
9. Public Works Department Matters:
  - a. Discussion and action and possible amendments to the Drought contingency plan; and
  - b. Discussion and possible action concerning approval of test of water wells on Sam Bass road.
  
10. Parks & Recreation Department Matters:
  - a. Discussion concerning out-of-District programs for October 2009 – March 2010; and
  - b. Discussion and possible action concerning an amendment in Contract Instructor Agreement for Private Basketball Lessons.
  
11. Human Resources Department/Financial Matters:
  - a. Approve Third Quarter Financials:
    1. Consideration and approval of third fiscal quarter Variance Report;
    2. Consideration and approval of third fiscal quarter Financial Report; (FYE (06/30/09);
    3. Consideration and approval of Disbursement Reports for the months of June 2009; and

4. Consideration and approval of third quarter 2009 Investment Report.
- b. Discussion and possible action concerning the consideration of amendments of FY 2009 Budget;
- c. Adoption of the 2009 tax year proposed tax rate:
  1. Adopt proposed District debt service tax rate;
  2. Adopt proposed District maintenance and operation tax rate;
  3. Adopt proposed Defined Area debt service tax rate;
  4. Adopt proposed Defined Area operation and maintenance tax rate;
  5. Authorize notice and hearing related to adoption of final tax rates; and
  6. Other action related thereto.
- d. Discussion and possible action concerning FY 2009-2010 Budget and revised project list; and
- e. Discussion and possible action concerning establishment of a reserve account for proceeds from assets that have been declared surplus and sold.

12. Administrative Department Matters:

- a. Discussion concerning out-of-District water and wastewater services request from Equity Secured Capital for 10.727-acre tract;
- b. Discussion concerning request from Cat Hollow HOA for the District to pay for the installation of street lights on Liberty Walk;
- c. Discussion and possible action concerning LCRA Regional Wastewater System;
- d. Discussion and possible action concerning the use of the Community Center for voting;
- e. Discussion and possible action concerning Williamson County Sheriff's Office security patrols; and
- f. Discussion and possible action concerning the District's involvement and support in the 2010 Census.

Dated this 21st day of August, 2009.  
Brushy Creek Municipal Utility District

  
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Tom Clark, General Manager

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Margie Anthes at 512-255-7871 for further information.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of Brushy Creek Municipal Utility District, is a true and correct copy of said Notice: that a true and correct copy of said notice was posted at a place convenient and readily accessible to the general public at all times, in its administrative office at 16318 Great Oaks Drive that said Notice was posted on August 21, 2009 at 1:30 p.m., and that a true and correct copy of said Notice was furnished to the County Clerk of Williamson County, the only county in which Brushy Creek Municipal Utility District is located.

Brushy Creek Municipal Utility District



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Lillian Cardenas, Executive Assistant

16:13 BRUSHY CREEK MUD

(FAX) 512 255 0332

P.002/002

**MEETING OF THE PARKS AND RECREATION COMMITTEE  
AND THE BOARD OF DIRECTORS  
OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

August 3, 2009

A special meeting of the Board of Directors of Brushy Creek Municipal Utility District and a Committee meeting of the Parks and Recreation Committee of Brushy Creek Municipal Utility District will be held on ~~August 2, 2009~~ at ~~5:00 PM~~, at the Brushy Creek Municipal Utility District Community Center, 16318 Great Oaks Drive, Brushy Creek Subdivision, Round Rock, Texas to consider and act on the following matters listed below. Please note that the Board of Directors meeting will not be held if a quorum of the Board is not in attendance, but the Parks and Recreation Committee will meet nonetheless.


1. Call to Order, Roll Call, Establish quorum and Pledge of Allegiance.
  - a. Approval of the minutes from the June 1, 2009 Parks and Recreation Advisory Committee meeting.
2. Citizens Communications (limited to 3 minutes)
3. Discussion and Possible action regarding:
  - a. Liberty Walk Trail Head
  - b. Parks Walk thru
  - c. Park and Trail Signage
    - I. For bikers and pedestrians on trails
    - II. District emergency contact informational signs
  - d. Adopting the City of Round Rock's Tree Ordinance
  - e. Joint Board and Committee meeting
4. Staff & Committee Reports:
  - a. Year-round Aquatic Program
  - b. Scout Project: Bat deck
  - c. Median tree replacements
  - d. Greenbelt Easement Violations
  - e. Community Center Advisory Committee Representative
5. Board of Directors' Meeting: *The Parks and Recreation Committee Chair Report will be placed on the August 12, 2009 Board of Directors' Meeting Agenda.*
6. Establish Agenda for next Meeting.
7. Adjournment.

FILED FOR RECORD

3:00 PM  
JUL 30 2009

Nancy E. Rafter  
County Clerk, Williamson Co. TX


Dated this July 30, 2009.  
Brushy Creek Municipal Utility District

  
Tim Dehman, Parks and Recreation Department Manager

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Lillian Cardenas, Executive Assistant

COMMUNITY CENTER ADVISORY COMMITTEE AND THE BOARD OF DIRECTORS OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT August 16, 2009

A special meeting of the Board of Directors of Brushy Creek Municipal Utility District and a Committee meeting of the Community Center Advisory Committee of Brushy Creek Municipal Utility District will be held on August 16, 2009 at 10:28 AM, at the Brushy Creek Municipal Utility District Community Center, 16318 Great Oaks Dr., Round Rock, Texas to consider and act on the following matters listed below. Please note that the Board of Directors meeting will not be held if a quorum of the Board is not in attendance, but the Community Center Advisory Committee will meet nonetheless.

- 1. Call to Order, Pledge of Allegiance, Roll Call, and Establish quorum.
a. Approval of the minutes from the June 8, 2009 CCAC meeting.
2. Citizens Communications (limited to 3 minutes)
3. Discussion and possible action regarding:
a. Landscape/Beautification Plan of Community Center Entrance
b. Membership Handbook
c. Payment plan
d. Concept Worksheets
i. Silver Sneakers
ii. Short-Term Member Rates
e. Non-Resident Tennis Pass Rate
f. Standards of Care
g. Joint Board and Committee meeting
h. Use of Community Center by Williamson County Elections Divisions
4. Staff & Committee Report
a. WILCO EMA - Emergency Shelter
b. Roof Repair
c. Catalogue
d. ARISD Inter-local for 2009-2010
e. Parks & Recreation Advisory Committee by CCAC representative
5. Board of Directors' Meeting: The Community Center Advisory Committee Chair Report will be placed on the August 27, 2009 Board of Directors' Meeting Agenda.
6. Establish Agenda for next Meeting
7. Adjournment.

FILED FOR RECORD 10:28 AM AUG 06 2009 Nancy E. Rata County Clerk, Williamson Co. TX

Dated August 6, 2009 Brushy Creek Municipal Utility District

Tim Johnson, Parks and Recreation Department Manager

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session.

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Brushy Creek Municipal Utility District Lilian Cardenas, Executive Assistant

**NOTICE OF MEETING OF THE  
WATER AND WASTEWATER COMMITTEE  
AND THE BOARD OF DIRECTORS OF  
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT  
August 17, 2009**

A special meeting of the Board of Directors of Brushy Creek Municipal Utility District and a Committee meeting of the Water and Wastewater Committee of Brushy Creek Municipal Utility District will be held on the **August 17, 2009 at 2:00 p.m.** at the District's Water Facility located at 2308 Great Oaks Drive, Round Rock, Texas, to consider and act on the following matters listed below. Please note that the Board of Directors meeting will not be held if a quorum of the Board is not in attendance, but the Water and Wastewater Committee will meet nonetheless.

1. Call to Order, Pledge of Allegiance and Roll Call.
  - a. Approval of Water and Wastewater Committee Minutes from June 15, 2009.
2. Citizens Communications (limited to 3 minutes)
3. Discussion and possible action regarding:
  - a. Water Conservation and Drought Plans.
  - b. Chemical bulk storage tanks for FY 2010.
  - c. Remote Water Meters.
  - d. Storm water specialist job description.
4. Staff and Committee Reports:
  - a. JBS Water Audit.
  - b. Stormwater Permit Committee.
5. Board of Directors: The Water/Wastewater Chair report will be placed on the Board of Directors meeting scheduled for August 27, 2009.
6. Establish Agenda for next meeting
7. Adjournment

**FILED FOR RECORD  
4:30 PM  
AUG 13 2009**

*Nancy E. Foster*  
County Clerk, Williamson Co. TX

Dated this August 13, 2009  
Brushy Creek Municipal Utility District

*Mike Wheeler*  
Mike Wheeler, Public Works Director

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session. Please note that this notice supplants the District's previous policy of specifically identifying those agenda items that would be discussed in Executive Session.

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Brushy Creek Municipal Utility District

*Lillian Carvajal*  
Lillian Carvajal, Executive Assistant