

**MEETING MINUTES
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

A Workshop of the Board of Directors of Brushy Creek Municipal Utility District was held on the 9th day of July, 2009, beginning at 6:00 p.m. at the Water Treatment Facility, 2300 Great Oaks Drive, Round Rock, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Agenda Item 1: Call to order.

The meeting was called to order at 6:04 p.m. with the following directors present: President Paul Tisch, Treasurer Rebecca Tullos, Secretary Russ Shermer and Assistant Secretary/Treasurer Bob Grahl. General Manager Tom Clark and other staff were present.

Agenda Item 2: Discussion and possible action concerning individual Department Board Workshops.

The Board and Staff discussed the benefits of scheduling individual workshops between the Board and each Department. The Board encouraged staff to schedule such workshops if it so desired.

Agenda Item 3: Discussion and possible action concerning selection of charity organization for 2009 Hairy Man Festival.

The Board then discussed the selection of the charity organization for receipt of Hairy Man Festival proceeds. A motion was made by Director Tisch to approve the naming of *The Pajama Program* as the charity organization to receive Hairy Man Festival benefits. The motion was seconded by Director Shermer and passed 4-0.

Agenda Item 4: Discussion and possible action concerning Top Priorities for 2009.

The Board then discussed the Top Priorities for 2009. Tom Clark noted the following five common themes from the June 11, 2009 workshop:

1. Improve the look of the District;
2. Improve the quality of life in the District;
3. Improve Public Safety;
4. Complete the long-range plan; and
5. Create a realistic budget showing true cost of operations and maintenance, keeping the financial impacts and property values in mind.

Vice President Cris Yackle joined the meeting at 6:22 p.m.

The Board then discussed the overall goals with the General Manager and the Department Managers. Department Managers were then excused from the meeting and the Board and the General Manager then developed the following draft details for the FY2010 budget cycle:

1. Enhance the overall appearance of the District by focusing on the following objectives:
 - a) Identify and address the maintenance shortfalls of District owned property;
 - b) Establish a plan to address unkempt property that is not owned by the District;
 - c) Make a significant capital improvement to at least one park and identify the next park for the following budget year;
 - d) Identify new ways to improve the look of the District in cost effective ways; and
 - e) Develop an awards program to recognize staff for documented money saving ideas.

Measurements:

Solicit citizen and appraiser input on improving the look of the District.

2. Maintain and/or enhance the quality of life for all residents within the District:
 - a) Fund projects that improve the quality of life and also provide the tax payers a return on their investments within the District;
 - These projects shall focus on those that maintain or advance the overall quality of District owned property that grossly affects the overall value of the residents' homes
 - These projects include but are not limited to safety, recreational enhancements and community-building events.

Measurements:

This goal would be measured by the annual appraisal of property within the District and by trending overall home sales within the District measured by dollars by square foot.

3. Improve Public Safety and the sense of security our residents feel living in Brushy Creek:
 - a) Establish a program that protects the District's assets while promoting a safe environment for all of our residents; and
 - b) Establish a presence for Williamson County by setting up a separate police-type substation within the District.

Measurements:

Gather resident input about sense of safety (360 evaluation)

Significant increase in solved crimes

4. Complete Long Range Operational Plan:
 - a) Establish long range operational plan for each of our major departments or areas. Define revenue stream to pay for them;
 - b) Address impact of build out by department;
 - c) Establish plan to continue projects after revenue stream created by new growth ends;
 - d) Establish plan of what we would do if we had the 5 years of no growth that TCEQ requires us to look at with each bond issue; and
 - e) Determine and document the level of services provided to the residents.
5. Prepare a budget based on detailed costs of operations and maintenance with consideration of the financial impact on District assets and property values:
 - a) Establish a detailed operating budget by May 31, 2010, for each department that complies with the District's 5 year financial plan;

- b) Fund an annual replacement program for the District's assets;
- c) Invest at least 5% of the budgeted water revenues each year in new capital projects related to parks and recreation; and
- d) Hold the tax rate flat when the assessed valuation is 3 percent or greater.

The Board agreed that these goals are still draft and asked its members to evaluate and define success criteria for each goal (measurement). The Board plans to finalize these goals at the next meeting.

As part of the discussion of goals, some details for a draft plan for goal 3 were captured and are as follows:

Safety goals high-level plan:

- a) Evaluate crime statistics from Williamson County and UCR Report that determines how many crimes have occurred;
- b) Determine citation revenue generated in Brushy Creek;
- c) Improve the relationship with the Williamson County Sheriff;
- d) Set a goal of establishing a presence for Williamson County by setting up a separate police-type substation within the District;
- e) Establish working and friendly relationship between the District residents and the security staff;
- f) Establish program for dealing with casual/petty crimes using a rewards program; and
- g) Make sure we have a procedure in place that we follow to the letter for reporting crime in the community, especially those we find here.

Adjournment:

Director Shermer moved to adjourn the meeting. The motion was seconded by Director Grahl, and passed unanimously. The meeting adjourned at 10:39 p.m.



Russ Shermer, Board Secretary