

**Board Packet  
August 27, 2009**

**SUPPLEMENT 2**

**ITEM 11d  
FY2009 – 2010 Budget & Revised project list**

- **FY2009 – 2010 Budget Charts and Graphs**
- **List of Budget revisions requested by the Board Treasurer and Staffs response to those requests**

The Following Attachments are supporting charts and graphs related to the FY2010 budget.

The first document is a list of budget revisions requested by the Board Treasurer and staffs response to those requests.

**BOARD TREASURER PROPOSED FY 2010 DRAFT BUDGET ADJUSTMENTS(DECREASES):**

*note: I do not recommend that the 3% salary increase be cut from the budget at this time IF we are able to maintain the District tax rate at 50 cents. This is a reasonable justification for our taxpayers. Also, I am not in favor of increasing the retirement match from 10% to 12% for FY2010, but the District does not have to make that decision until November 2009.*

				Revised	
				<u>Budget</u>	<u>Staff Response</u>
<b>Executive</b>					
6030	Employee Wkshop	(1,400.00)		1,400.00	Drug / Alcohol training / Supervisor Training
6130	Furniture	(1,200.00)		0.00	Was not in the budget
6150	Business Meals	(1,500.00)		2,500.00	Reduced from 4000
6310	Fees & Dues	(500.00)		975.00	Increased \$375 - GFOAT, TWUA, CASE
6450	Comm Activities	1,500.00		24,500.00	Increased from 23,000
total Travel	Total Travel	<u>(2,590.00)</u>		5,000.00	Reduced from \$7590
			(5,690.00)		
<b>Admin</b>					
total Travel	Total Travel	(2,196.00)		4,000.00	Reduced from 6,196
6150	Business Meals	(1,500.00)		500.00	Reduced from 2,000
6130	Fees/Dues/Subs	(1,200.00)		1,300.00	Reduced from 3,200
6314	Prof Dev Fees	(2,000.00)		2,000.00	Reduced from 4,000
6327	Program/Meals	<u>(6,650.00)</u>	cut costs of brown bag & Holiday Party	2,500.00	Reduced form 8,650
			(13,546.00)		
<b>Customer Serv</b>					
6030	Cont/Trainers	(5,500.00)		2,000.00	Reduced from 6,000
6150	Business Meals	(100.00)		0.00	Eliminated
6310	Fees/Dues/Subs	<u>(500.00)</u>		500.00	Background Checks
			(6,100.00)		
<b>Parks Maintenance</b>					
6080	Contractual/Labor	(20,000.00)	fence repairs	5,000.00	Reduced from 20,000
6314	Prof Dev Fees	<u>(1,100.00)</u>		3,600.00	Playground Inspection Cert \$440, Irrigator is \$500, pesticide applicator \$500
			(21,100.00)		
<b>Pool Maintenance</b>					
5206	Travel Meals	(200.00)		100.00	Reduced frm \$200 - for Training classes
6300	Telephone	(4,400.00)	can we cut down wireless?	4,400.00	Not yet
6320	Repairs	<u>(8,000.00)</u>	reduce CS bathroom proj	2,000.00	Reduced from 10,000
			(12,600.00)		
<b>Grounds</b>					
total Travel	total Travel	(1,250.00)	can we reduce the cost?	1,650.00	Reduced from \$2250
6122	Uniforms	(500.00)		1,000.00	\$648 for reimbursables, \$360 for shirts
6160	Training Materials	(550.00)		700.00	For Program classes
6310	Fees/Dues/Subs	(1,000.00)		1,500.00	Reduce from \$2500 \$475 tree school, \$325 Tx Tree Conf, \$1475 for Irrigaton class, \$444 Irrigation class, classes for pesticide applicator, municipal arborist, tree worker,
6314	Prof Dev Fees	(2,250.00)		3,250.00	erosion control Literature and bags for Hairy Man, Keep BC Beautiful
6322	Printing Exp	(1,000.00)		2,000.00	signs
6324	Advertising	<u>(600.00)</u>		500.00	Reduce from \$800
			(7,150.00)		
<b>Facility Maintenance</b>					
no adjustments		<u>0.00</u>	0.00		
<b>Water</b>					
6122	Uniforms	(896.00)		1,896.00	\$810 reimbursables, \$450 shirts, \$636 for boots & non-street wear
6124	Fuel/Oil	(5,000.00)		15,000.00	Comparable to current year
6213	District Vehicle Exp	(2,500.00)		5,000.00	No vehicles replaced this year
6327	Program Meals	<u>(500.00)</u>		0.00	Reduce to 0
			(8,896.00)		
<b>WasteWater</b>					
6122	Uniforms	(896.00)		1,896.00	\$810 reimbursables, \$450 shirts, \$636 for boots & non-street wear

6124	Fuel/Oil	(2,500.00)	2,500.00	Reduced from 5,000
6160	Training Materials	(1,100.00)	1,600.00	Moved to Prof Dev 6314 for Cert Classes
6312	Bldg Maintenance	(500.00)	0.00	Reduced from \$1,000

(4,996.00)

**Water Facility**

6159	Business Meals	(950.00)	950.00	For TWUA meeting
6212	Bldg Maintenance	(1,000.00)	2,000.00	For filters, bulbs, etc
6310	Fees/Dues/Sub	(1,000.00)	500.00	Reduce from \$2,000
6327	Program Meals	(650.00)	0.00	Reduce from \$650

(3,600.00)

**Solid Waste**

*no adjustments*

0.00      0.00

**Community Ctr**

Total Travel	Total Travel	(2,140.00)	2,230.00	Reduced from 3,140
6110	Gen Office Supp	(5,000.00)	10,000.00	Reduced from \$12,240
6122	Uniforms	(400.00)	2,400.00	Reduced from 2,900
6150	Business Meals	(600.00)	500.00	Reduced from 800
6310	Fees/Dues/Subs	(4,800.00)	11,000.00	Reduced from 14,800
6314	Prof Development	(2,700.00)	2,250.00	Reduced from 3,700

(15,640.00)

**Park Programs**

*no adjustments*

0.00      0.00

**Pool Programs**

6105	Minor Eqmt	(1,650.00)	2,000.00	Reduced from 4,650
6115	Materials & Supplies	(6,300.00)	3,000.00	Reduced from 8,300
6122	Uniforms	(1,000.00)	1,900.00	
6310	Fees/Dues/Subs	(3,500.00)	3,500.00	Reduced from 4,500, mostly background checks
6314	Prof Dev Fees	(850.00)	850.00	Reduced from 1,350
6320	Repairs/Maint	(500.00)	0.00	Reduced from 500

(13,800.00)

<b>Total Proposed Adjustments</b>	<b>(113,118.00)</b>
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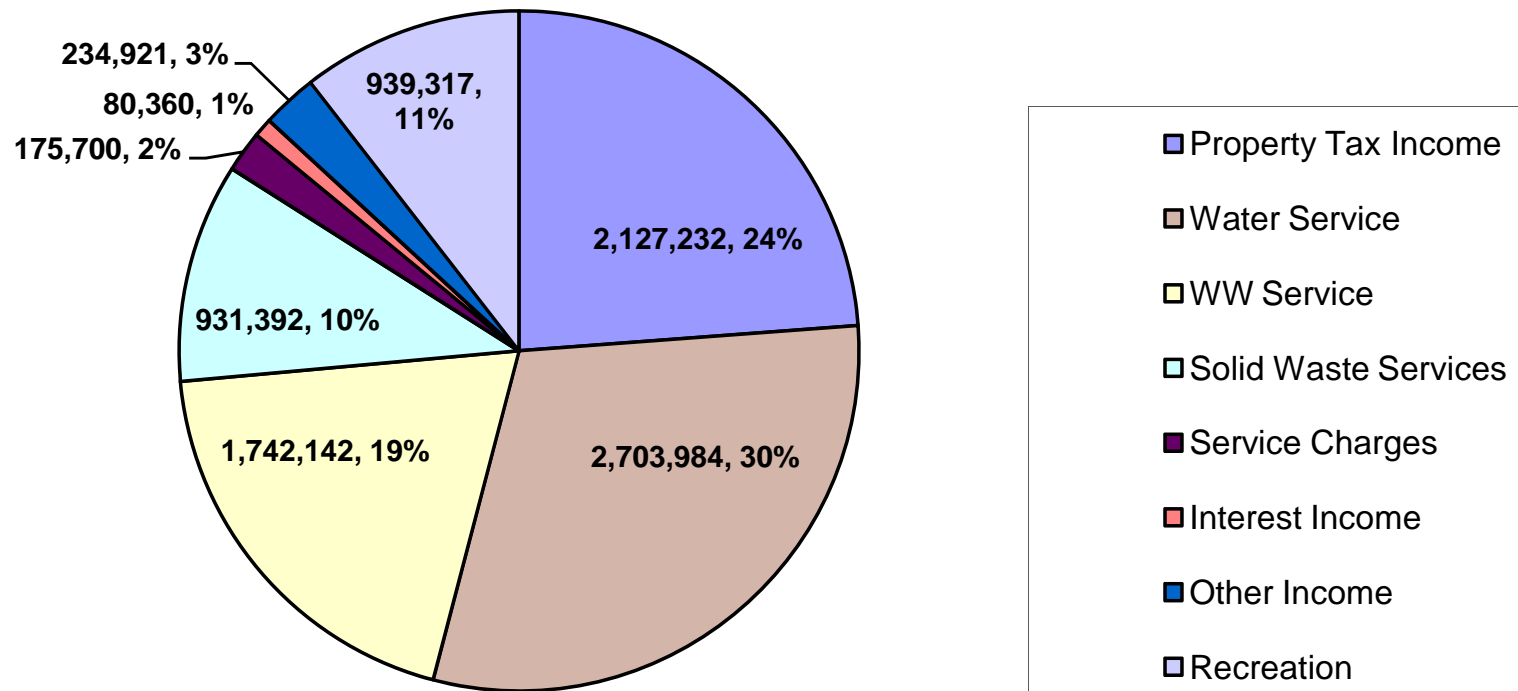
<b>BUDGETED POSITIONS</b>				
<b>EMPLOYEE</b>	<b>FY2009</b>		<b>Proposed FY2010</b>	
	<b>Numbers</b>	<b>FTE</b>	<b>Numbers</b>	<b>FTE</b>
General Manager	1	1.00	1	1.00
Public Works Director	1	1.00	1	1.00
Network / IT Manager	1	1.00	1	1.00
Executive Asst. to Management Team	1	1.00	1	1.00
Controller/Human Resources Manager	1	1.00	1	1.00
Accounts Payable Specialist	1	1.00	1	1.00
Human Resources/Payroll Specialist	1	1.00	1	1.00
Executive Assistant	1	1.00	1	1.00
System Administrator	1	1.00	1	1.00
Public Works Admin Assistant	1	1.00	1	1.00
Open Records/Scanning Specialist	1	1.00	2	1.25
Utility Billing/ Accts Receivable Spec.	1	1.00	1	1.00
Customer Service Coordinator	1	1.00	1	1.00
Customer Service Generalist	4	1.68	4	1.25
Customer Service Specialist	2	1.72	2	1.72
Water Facility Coordinator	1	1.00	1	1.00
Water Treatment Plant Operator	2	2.00	2	2.00
Parks Maintenance Coordinator	1	1.00	0	0.00
Water / WW OM Coordinator	1	1.00	1	1.00
Water / WW Operator III	0	0.00	0	0.00
Water / WW Operator II	2	2.00	3	3.00
Water / WW Operator I	2	2.00	1	1.00
Water / WW Operator Trainee	2	2.00	2	2.00
Operator II Parks	0	0.00	1	1.00
Operator I Parks	3	3.00	3	3.00
Horticulturist	1	1.00	1	1.00
Gardening Assistant	2	1.00	1	1.00
Recreation Department Manager	1	1.00	1	1.00
Parks and Rec Administrative Assistant	1	1.00	1	1.00
Facility Maintenance Coordinator	1	1.00	1	1.00
Facility Maintenance Support	0	0.00	0	0.00
Aquatics Coordinator	1	1.00	1	1.00
Head Lifeguards	3 S	1.20	3 S	1.20
Lifeguards	50 S	6.70	40 S	4.85
Fitness Coordinator	1	1.00	1	1.00
Fitness Specialist	1	1.00	1	1.00
Fitness Support	6	2.50	6	2.50
Youth League Specialist	1	1.00	1	1.00
Adult League Assistants	1	0.50	1	0.50
Aerobics Instructors	10	1.35	10	1.35
Programs Coordinator	1	1.00	1	1.00
Program Support	8 pt/s	1.91	8 pt/s	3.55
Recreation Event Specialist	1 S	0.70	1 S	0.70
Member Service Specialist	1	1.00	1	1.00
Week-end/Evening Lead	1	1.00	2	1.00
Member Service Support	3	2.00	3	2.00
Child Play Attendance (49 hr)	2 pt	1.20	2 pt	1.20
Regulatory Compliance Specialist	0	0.00	1	1.00
Personal Trainer / Instructor Specialist	1	0.50	1	0.50
<b>TOTAL</b>	<b>133.0</b>	<b>60.96</b>	<b>123.0</b>	<b>61.57</b>
Denotes change in FTE status since last FTE list was approved				

fte - full time equivalent

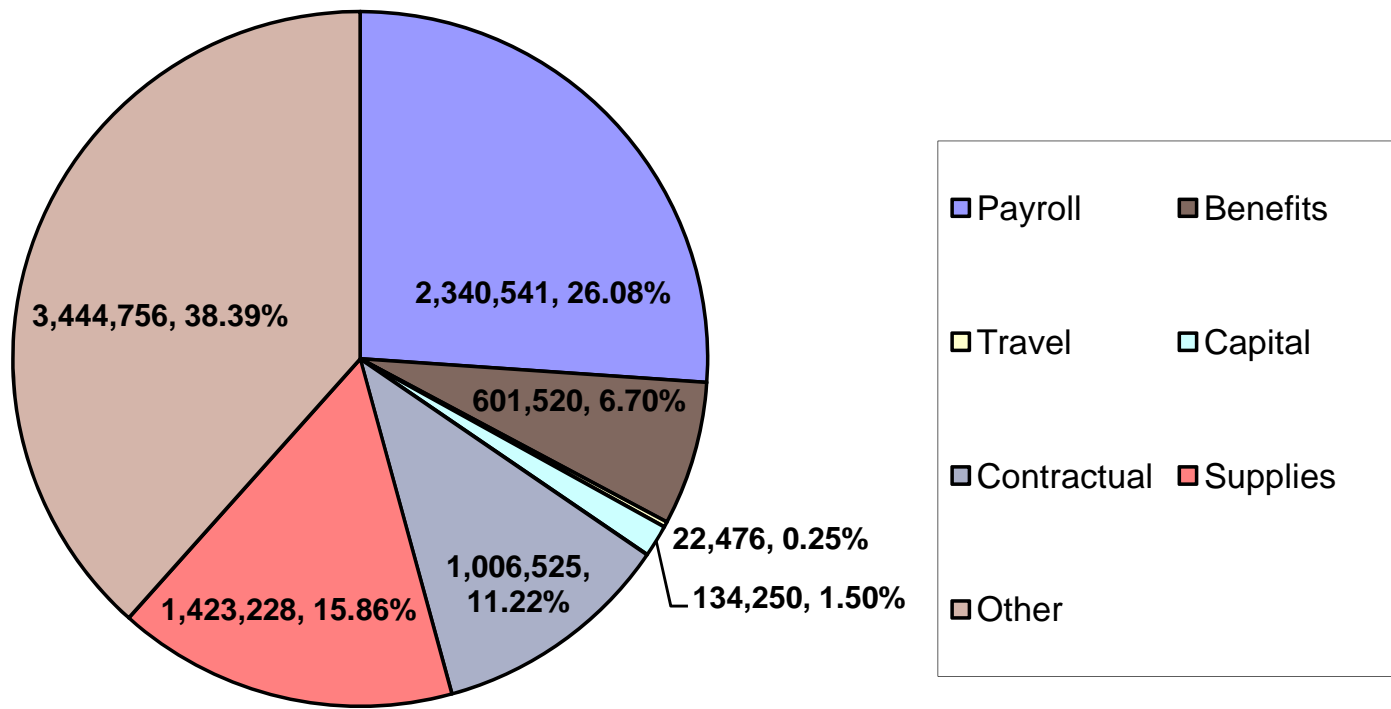
pt - part time

s - seasonal t- limited term

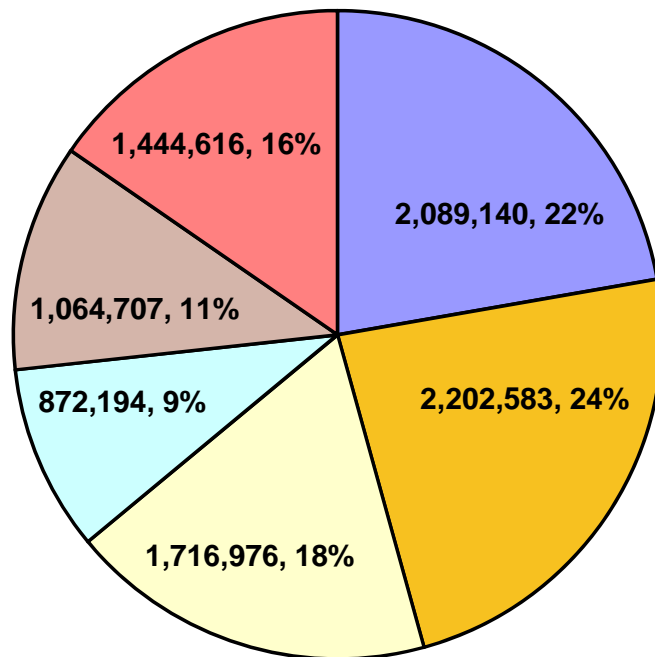
### Brushy Creek Proposed General Fund FY2009 Revenue



### Brushy Creek FY2009 Proposed General Fund Expenses by Category

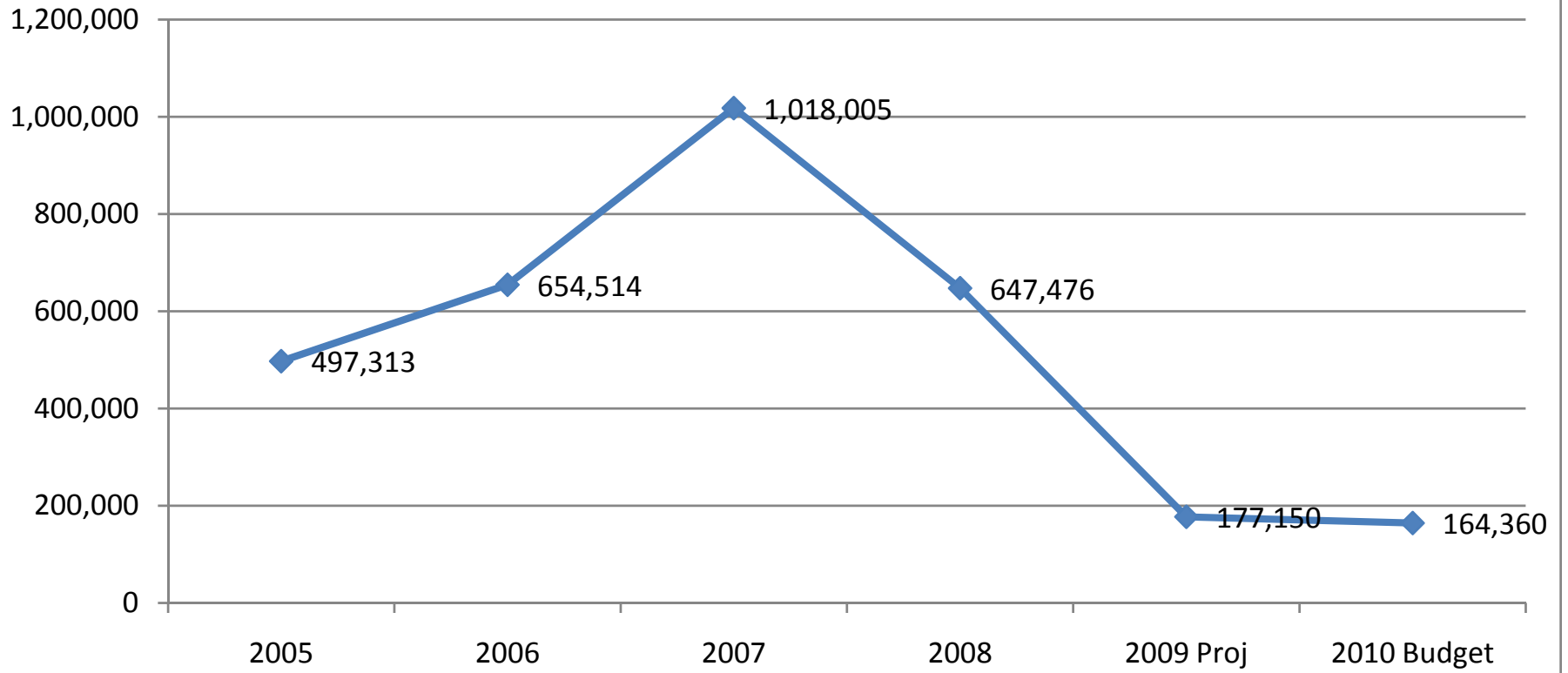


### Brushy Creek Proposed General Fund FY2009 Expenses



- Admin
- Water
- Waste Water
- Solid Waste
- Maintenance
- Recreation

# Investment Earnings



## FY2009 Budget

### Funding Parks and Recreation (exclusive of capital costs)

	<b>RECREATIONAL ACTIVITIES</b>				<b>Total</b>	
	<b>Recreation Center</b>	<b>Facility Mntnc</b>	<b>Parks Programs</b>	<b>Pool Programs</b>		
Revenue	724,520	0	26,660	120,100	871,280	57.83%
Expenses	996,889	127,423	106,980	275,301	1,506,593	
Net	-272,369	-127,423	-80,320	-155,201	-635,313	
% of Gross Services Revenue	5.54%	2.59%	1.63%	3.15%	12.91%	
	5,377,518					

## FY2010 Proposed Budget

### Funding Parks & Recreation & Maintenance (exclusive of capital costs)

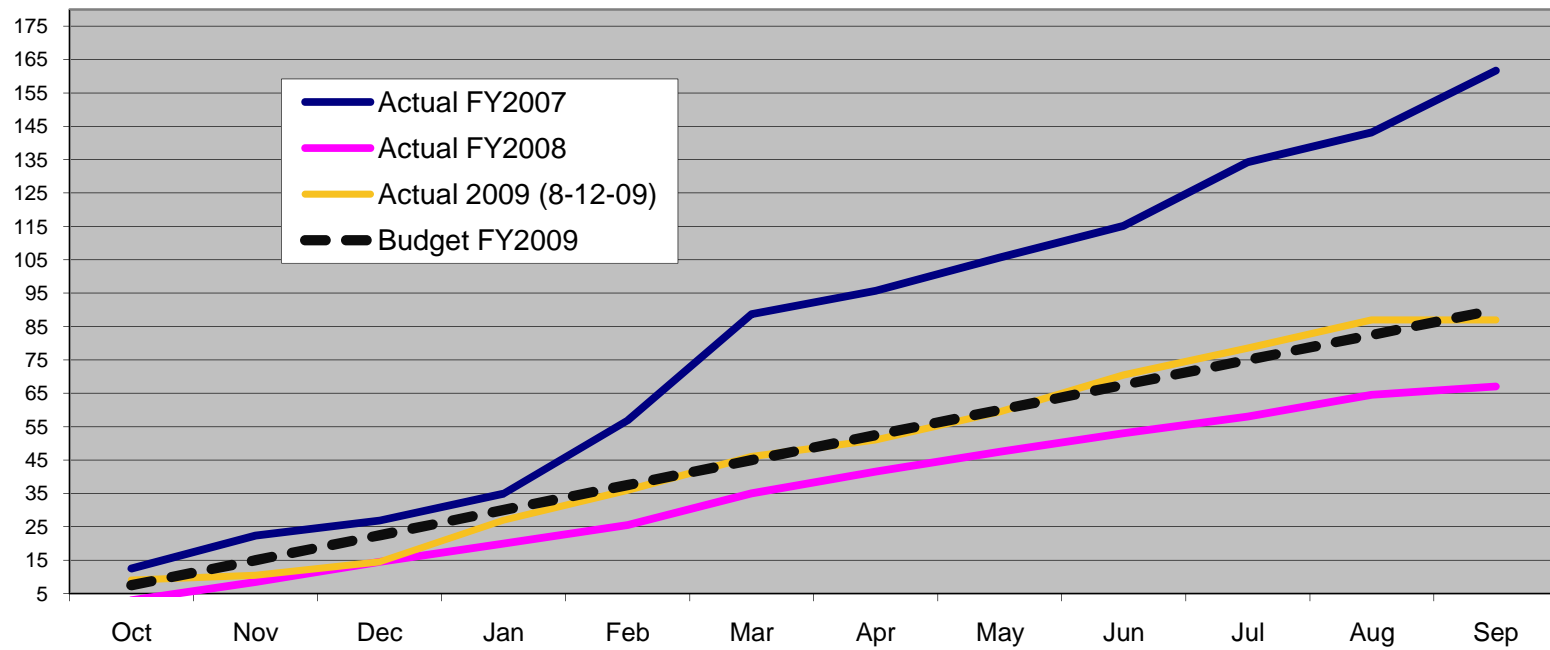
	<b>RECREATIONAL ACTIVITIES</b>					<b>PARKS AND TRAILS</b>		<b>Total</b>	
	<b>Recreation Center</b>	<b>Facility Mntnc</b>	<b>Parks Programs</b>	<b>Pool Mntnc</b>	<b>Pool Programs</b>	<b>Parks Mntnc</b>	<b>Grounds</b>		
Revenue	666,748	0	46,955	0	227,214	0	20,500	961,417	38.53%
Expenses	1,002,106	138,453	117,420	279,882	310,733	232,458	413,914	2,494,966	
Net	-335,358	-138,453	-70,465	-279,882	-83,519	-232,458	-393,414	-1,533,549	
% of Gross Services Revenue	-6.24%	-2.57%	-1.31%	-5.20%	-1.55%	-4.32%	-7.32%	-28.52%	

## FY2010 Proposed Budget

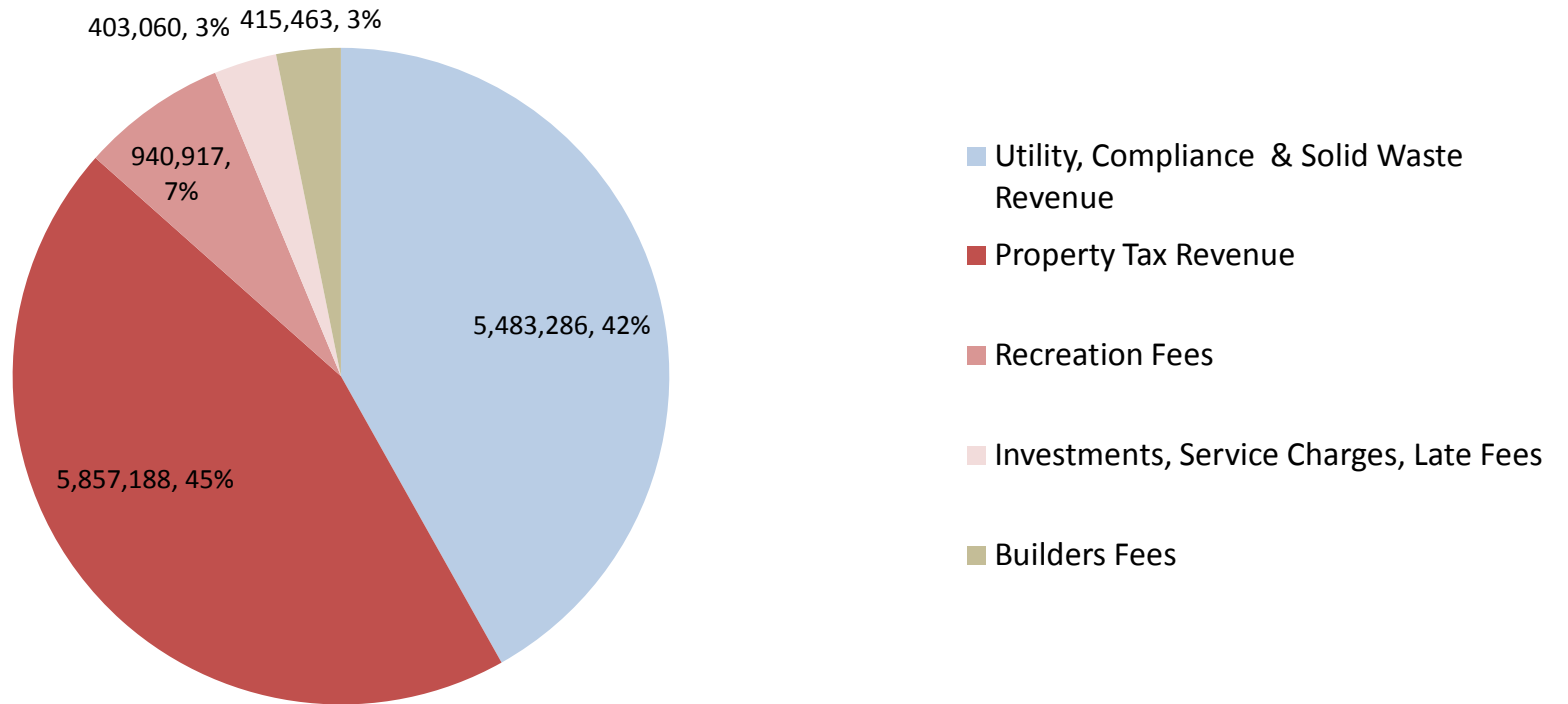
### Funding Parks and Recreation (exclusive of capital costs)

	<b>RECREATIONAL ACTIVITIES</b>				<b>Total</b>	
	<b>Recreation Center</b>	<b>Facility Mntnc</b>	<b>Parks Programs</b>	<b>Pool Programs</b>		
Revenue	666,748	0	46,955	227,214	940,917	59.98%
Expenses	1,002,106	138,453	117,420	310,733	1,568,712	
Net	-335,358	-138,453	-70,465	-83,519	-627,795	
% of Gross Services Revenue	-6.24%	-2.57%	-1.31%	-1.55%	-11.67%	

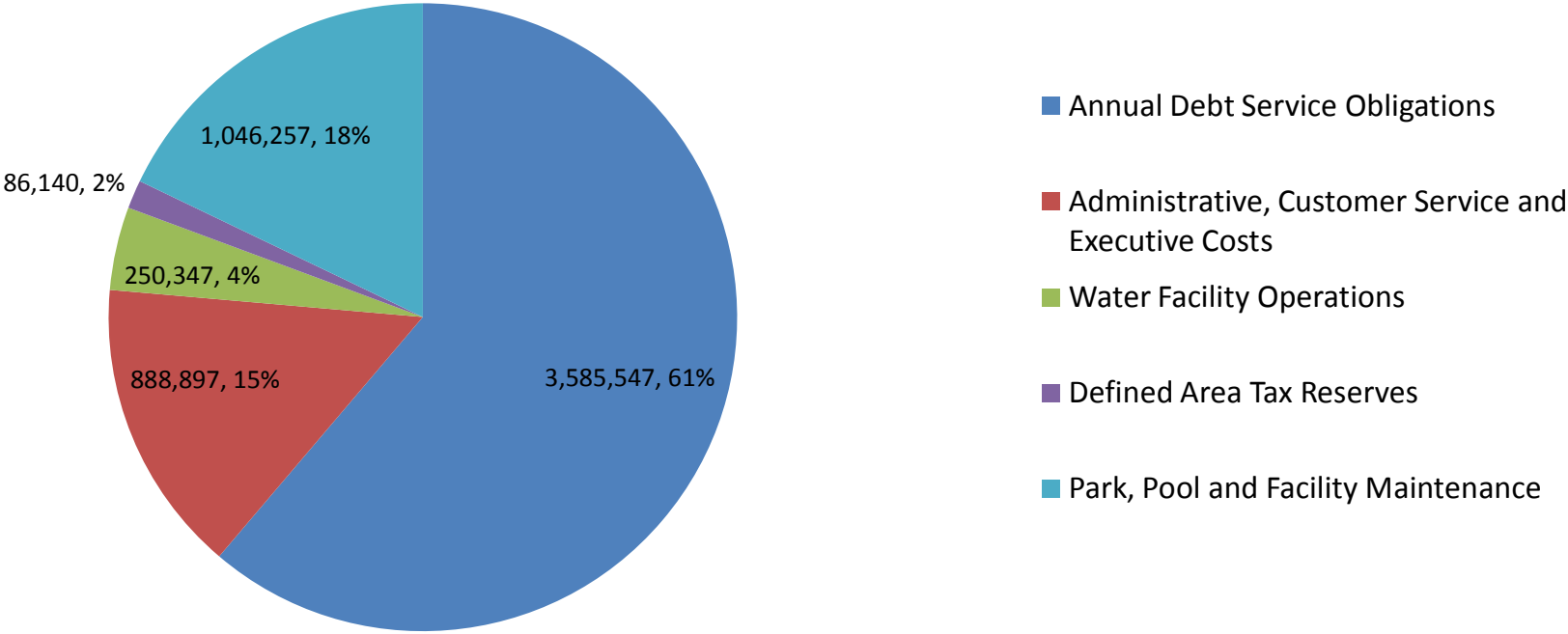
**Accumulative  
LUE Sales**  
(FY2007 Actual does not include 252 LUEs for a Mutli-Family development in February 2007)



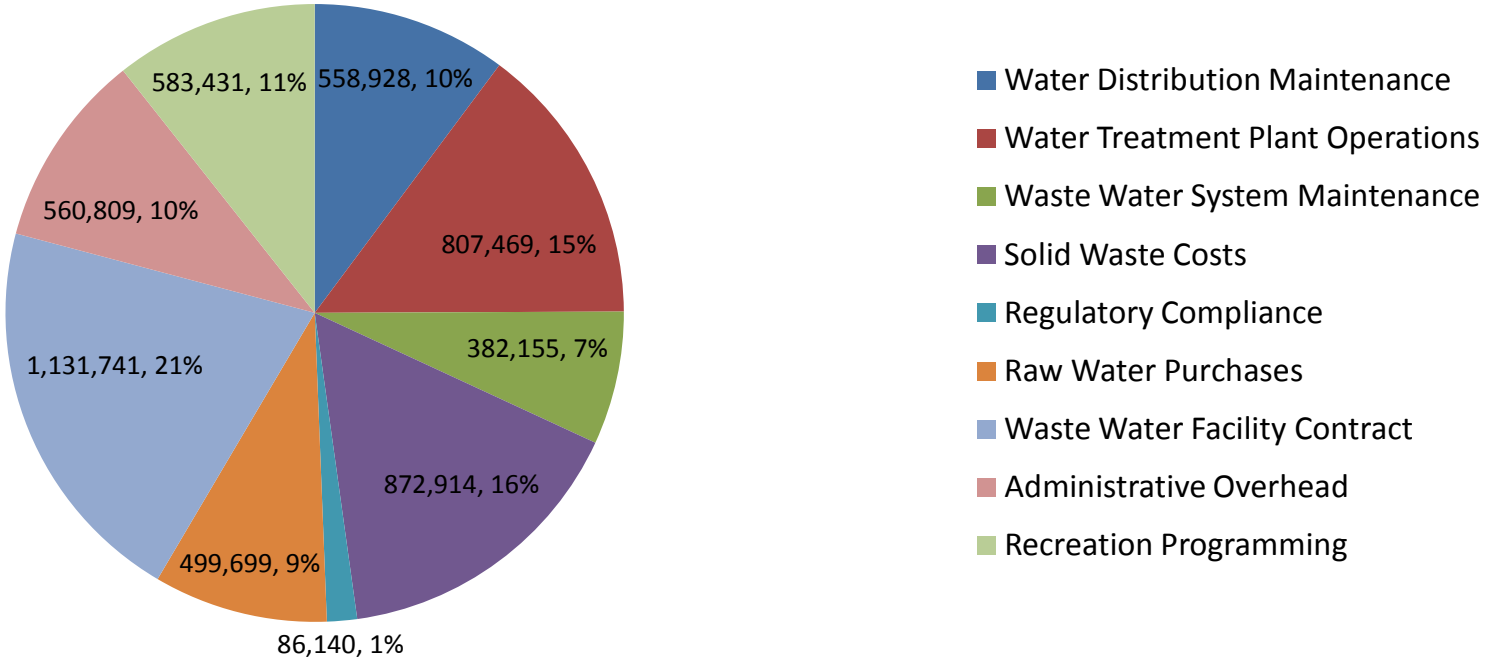
## Brushy Creek Source of Funding



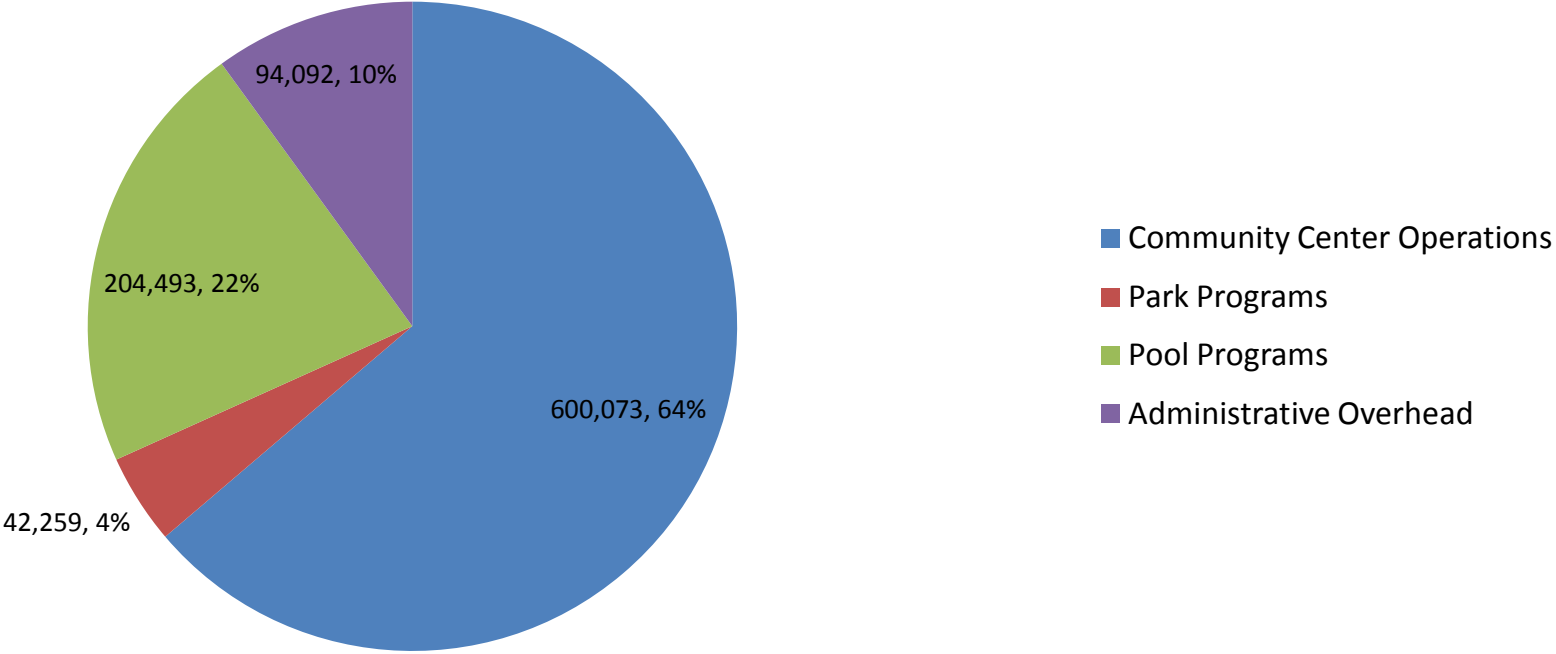
# What Property Tax Revenue Pays for....



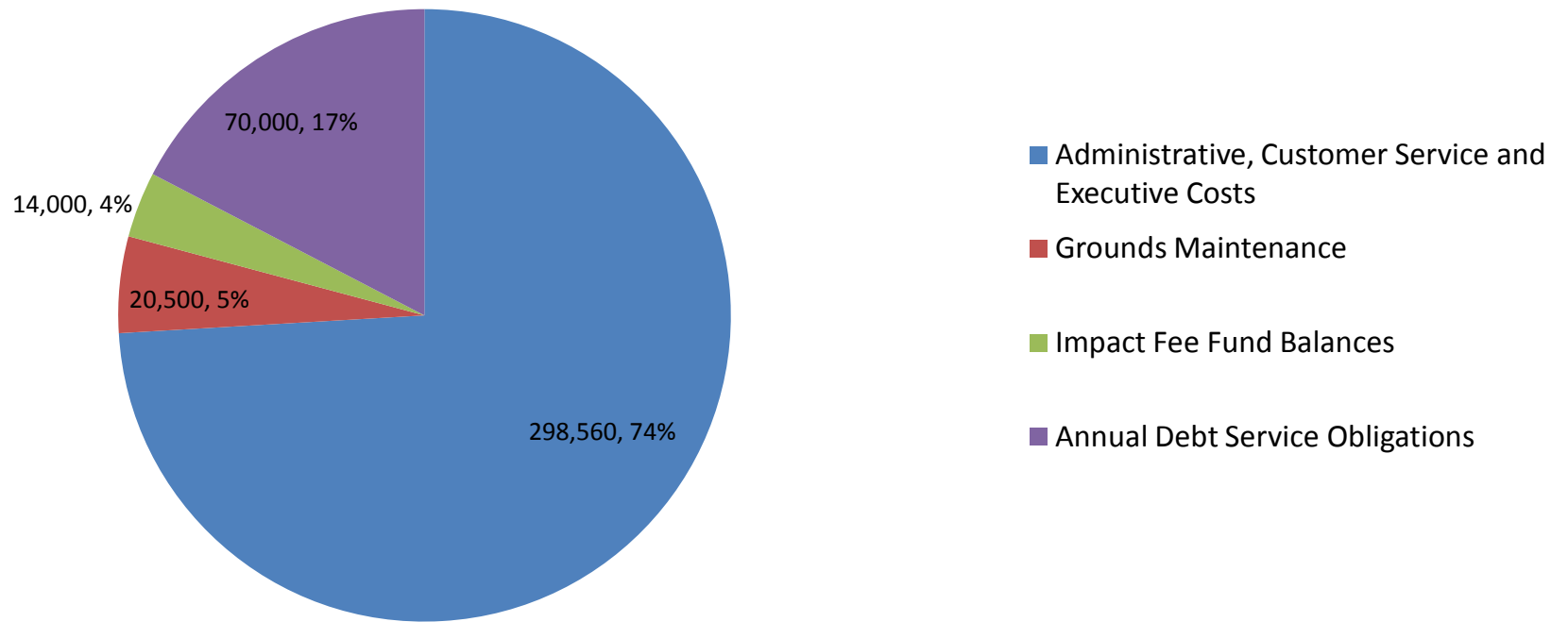
# What Utility, Compliance & Solid Waste Revenue Pays for....



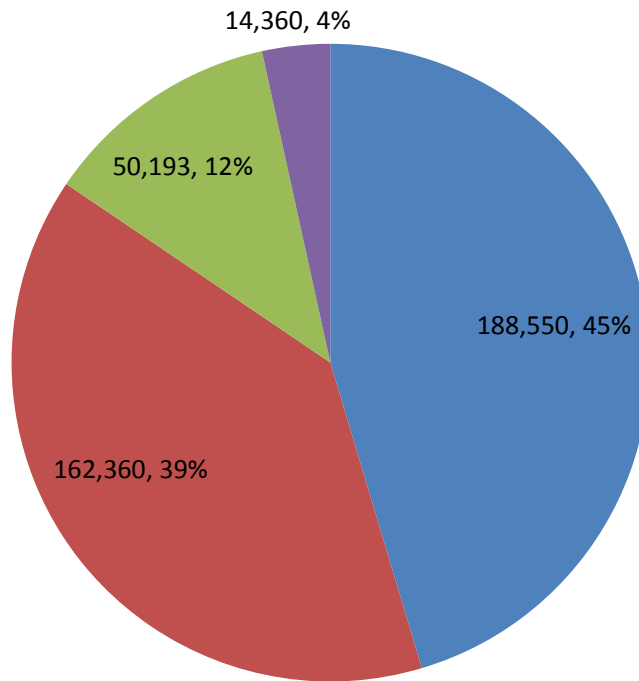
### What Recreation Fees pays for....



## What Investments, Service Charges, Late Fees pays for....



## What Builders Fees pays for....



- Annual Debt Service Obligations
- Waste Water Facility Contract
- Park Fee Fund Balance
- Sendero Pool Purchase