

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF
BRUSHY CREEK MUNICIPAL UTILITY DISTRICT**

March 8, 2007

A regular meeting of the Board of Directors of Brushy Creek Municipal Utility District was held on the 8th day of March 2007 at 7:00 p.m., in the District's office, 16318 Great Oaks Drive, Round Rock, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Roll Call and Establishment of Quorum (Agenda Item 1)

Vice President Paul Tisch called the meeting to order at 7:05 p.m. and established a quorum consisting of Vice President Paul Tisch, Secretary Cristine Yackle, Treasurer Rebecca Tullos, and Assistant Treasurer Larry Buchanan. President Steve Widacki was not in attendance. Also present were General Manager Tom Clark, Deputy Secretary Margie Anthes, and Legal Counsel Tony Corbett. Upon establishment of a quorum, the Board conducted the Pledge of Allegiance.

Citizens Communications (Agenda Item 2)

The first order of business was Citizens Comments. No citizens comments were received.

Announcements and Recognition (Agenda Item 3)

The Board recognized Lori Curran as the Employee of the Month for the month of February.

Citizen Advisory Committee Matters (Agenda Item 4)

The Board then received Citizen Advisory Committee Reports. Rush Shermer reported the election of new officers to the Parks Committee. He also reported that a joint Parks and CCAC meeting was held concerning sign designs, and that a recommendation would be presented to the Board at its March 22nd meeting. Veronica Meyers, Chairman of CCAC reported that the Committee recommended the selection of Carter Burgess for preparation of the Parks Master Plan. Tom Clark presented the Water and Wastewater Committee report, stating that the committee had discussed both the water and wastewater rate study, and automated meter reading project, at its most recent meeting. No action was taken by the Board regarding the reports.

Consent Agenda (Agenda Item 5)

The Board next considered approval of the Consent Agenda. Director Buchanan moved for approval of the consent agenda items consisting of the following: (a) approval of Ethics/Nepotism policy; (b) acceptance of Open Records Report; (c) delegation of Citizen Crime Watch Group responsibilities to General Manager and (d) salary increase for General Manager. The motion was seconded by Director Tisch and approved 4-0.

Discussion and Approval of Selection of Consulting Firm to Conduct a Water & Wastewater Master Plan and Rate Study (Agenda Item 6)

The Board next considered the selection of a consulting firm to prepare a Water & Wastewater Master Plan and Rate Study. Allen Wilke first made a presentation on behalf of CDM. Then Karen Friese made a presentation on behalf of K. Friese & Associates. After conclusion of the presentations, the Board engaged in extensive discussion regarding the consultants.

Recess

At 8:00 p.m., Director Tisch recessed the meeting. The meeting reconvened at 8:07 p.m. with all directors other than Director Widacki present.

After reconvening the meeting, Director Tullos moved that the District negotiate a contract for professional services with K. Friese & Associates to prepare a Water & Wastewater Master Plan and Rate Study. The motion was seconded by Director Tisch. After Director Yackle noted that she had some additional questions regarding the matter, Directors Tullos and Tisch withdrew their motion and second. The Board announced that the matter would be considered again later in the meeting.

Discussion and approval of selection of consulting firm to prepare a Parks Master Plan (Agenda Item 7)

The Board then discussed the selection of a consulting firm to prepare a Parks Master Plan. A motion was made by Director Tullos to engage the firm of Carter Burgess to conduct the Parks Master Plan. The motion was seconded by Director Yackle and passed with a vote of 3-0 with Director Buchanan abstaining.

Consideration and action relating to proposals received for Automated Meter Reading System (Agenda Item 8)

The Board next considered proposals for the Automated Meter Reading System. After discussion, a Motion was made by Director Buchanan and seconded by Director Yackle to reject all proposals submitted for the Automated Meter Reading System. The motion passed 4-0.

Discussion and authorization to hire temporary employee to assist with Open Records Requests (Agenda Item 9)

The Board then discussed hiring a temporary employee to assist with Open Records Requests. Tom Clark provided background regarding the Public Information Act requests and the need to hire a temporary employee. After discussion Director Yackle moved that the District authorize the General Manager to hire a temporary employee for a duration not to exceed six months and to approve payment in an amount not to exceed \$5,000. The motion was seconded by Director Tullos and passed with a vote of 4-0.

Discuss and authorize District staff to solicit proposals for a consultant to develop an employee compensation strategy (Agenda Item 10)

The next item of business was the development of an employee compensation strategy. The matter was referred to the Finance Committee for consideration and recommendations that would be presented to, and considered by, the Board of Directors at a later date.

Consider and Approve Professional Services Agreement with PBSJ for pavilion projects
(Agenda Item 11)

After Robyn Barde provided background information to the Board, Director Buchanan moved that the District negotiate an agreement with PBSJ for design services related to the pavilion project provided the total payment not exceed \$12,200.00. After further discussion by the Board, Director Buchanan withdrew his motion. The Board directed staff to prepare a project worksheet for the matter and gather additional information for consideration at the next meeting.

Committee Reports (Agenda Item 12)

General Manager Tom Clark reported on the Citizens Crime Watch Group, Scanning/Website, Strategic Partnership with City of Round Rock, and Code of Ethics Nepotism Policy Committees. No other reports were given and no action was taken by the Board regarding the reports.

Staff and Consultant Reports (Agenda Item 13)

The Board received reports from the General Manager, Recreation Manager, Controller and the Public Works Director. No action was taken regarding these matters.

Recess

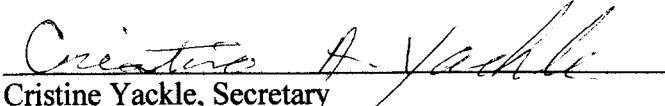
Director Tisch then announced another recess at 9:47 p.m. The meeting reconvened at 9:57 p.m. with all directors present (other than Director Widacki).

Discussion and Approval of Selection of Consulting Firm to Conduct a Water & Wastewater Master Plan and Rate Study (Agenda Item 6)

The Board then reconsidered Agenda Item #6. Director Yackle moved that the District negotiate a contract for professional services with K. Friese & Associates for preparation of a Water & Wastewater Master Plan and Rate Study. The motion was seconded by Director Tullos and passed 3-0 with Director Buchanan abstaining. The Board directed staff to further investigate the methodology to be utilized by K. Friese & Associates for calculation of impact fees prior to entering into final contract negotiations.

Adjournment (Agenda Item 14)

At 10:00 p.m., a motion was made by Cris Yackle to adjourn the meeting. The motion was seconded by Paul Tisch, and passed unanimously.


Cristine Yackle, Secretary