

**BRUSHY CREEK MUNICIPAL UTILITY DISTRICT
RESOLUTION ___-____-__**

**RESOLUTION ADOPTING
ATHLETIC FIELD USE POLICY**

RESOLUTION NO. 26-____-__

RESOLUTION OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT
APPROVING ATHLETIC FIELD USE POLICY

WHEREAS, Brushy Creek Municipal Utility District (the "District") is a conservation and reclamation district, a body corporate and politic and governmental agency of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Texas Water Commission, now the Texas Commission on Environmental Quality (the "TCEQ"), and the District operates under Chapters 49 and 54 of the Texas Water Code, as amended; and

WHEREAS, the Board of Directors desires to adopt an Amended Field Use Policy. Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BRUSHY CREEK MUNICIPAL UTILITY DISTRICT OF WILLIAMSON COUNTY, TEXAS, THAT:

Section 1. The matters and facts recited in the preamble to this Resolution are found to be true and correct and the same are incorporated herein as a part of this Resolution.

Section 2. The Board of Directors hereby approves the Amended Field Use Policy in the form attached hereto. Said Policy shall become effective immediately upon the execution of this Resolution. The attached Resolution shall supersede and replace all prior actions, resolutions and orders adopted by the Board of Directors related to the same subject matter.

PASSED AND APPROVED this ____ day of _____, 2026.

President

ATTEST:

Secretary

Brushy Creek MUD Athletic Field Use Policy

1 Purpose

This policy governs the use and availability of the areas designated as athletic fields within the Brushy Creek Municipal Utility District. This policy may be suspended, in whole or in part, by the Brushy Creek Municipal Utility District for the public comfort, convenience or welfare and may be superseded by any agreement approved by it.

2. Definitions

- **Athletic Field(s)** - Areas within the District designated for organized or recreational athletic use, including but not limited to soccer fields, tee ball fields, and multipurpose green spaces identified in this policy.
- **District** - Brushy Creek Municipal Utility District.
- **Board** - The Board of Directors of the Brushy Creek Municipal Utility District.
- **Reservation / Reserved Use** - The assignment of a specific athletic field location and time slot through the District's official reservation process, including the lottery system.
- **Lottery System** - The official process administered by the District through its recreation registration software to allocate athletic field practice times and locations among eligible teams.
- **Organized Team Use (Reserved Team Use)** - Use of athletic fields by structured teams or leagues conducting scheduled practices, training sessions, or organized drills that require a reservation through the District.
- **Neighborhood Group Use** - Informal, recreational use of athletic fields by residents engaging in casual, unstructured group activities that do not rise to the level of organized team practices.
- **Open Play** - Individual or small-group recreational use of athletic fields without a reservation, typically informal and short in duration.
- **Coach** - An individual responsible for leading or organizing a team participating in the reservation process, typically serving as the team's representative in the lottery.
- **Resident** - An individual who resides within the boundaries of the Brushy Creek Municipal Utility District, verified by a valid address (e.g., driver's license).
- **Commercial Enterprise** - Any business, or organization providing fee-based athletic instruction, training, or services for profit.
- **Practice Time / Time Slot** - A designated period during which a reserved team is authorized to use an athletic field.
- **Season** - A defined period of the year (Spring, Summer, Fall, Winter) used by the District to organize scheduling and field availability.
- **Field Availability** - The status of an athletic field as either reserved or open for use on a first-come, first-served basis.
- **District Staff** - Employees or authorized representatives of the District responsible for administration, enforcement, and oversight of this policy.

3. Policy Provisions

3.1 Identification of Athletic Field locations

- A. The following locations have been labeled as official athletic fields and are subject to the terms and conditions of this policy:
 - i. Community Park - one soccer field + one tee ball field
 - ii. Cat Hollow Park - large greenbelt areas for multipurpose + one tee ball field
 - iii. Pepper Rock Park - one tee ball field + green area for multipurpose

3.2 Reservation process

- A. The District manages its athletic field areas depending on each location's circumstances in order to maximize potential use for each.
- B. Lottery system
 - i. An official lottery system through the recreation registration software will be used to reserve all athletic fields available for practice teams. The District will publicize open registration dates to get into the lottery, and coaches will reserve locations based on the results of the lottery.
 - ii. Only one representative per team is allowed to participate in the lottery, preferably the head coach of the team
 - iii. In order to be eligible to participate in the lottery, at least one coach of each team must be a resident of the Brushy Creek Municipal Utility District. A driver's license with a valid Brushy Creek address will be required when signing in for the lottery. No commercial enterprises are permitted to participate in the lottery.
 - iv. During the lottery, tee ball fields may only be reserved by tee ball coaches; soccer fields may only be reserved by soccer or flag football coaches. If an athletic field location remains unreserved at the end of the lottery, then it is available for reservation by either coach.
 - v. The age group of each team may be a factor in determining which athletic field locations will be available for team practice. For example, teams of younger players will be combined onto larger practice areas/fields in specifically designated spots to maximize the practice space available to all.
 - vi. Practice times available are as follows:
 - 1. Community Park
 - a. Five (5) days per week (*Monday through Friday*)
 - b. Two- (2) practice times per field, per day:

Spring season:

N/A

Summer season:

5:00 P.M. - 6:00 P.M.

6:00 P.M. - 7:00 P.M.

7:00 P.M. - 8:00 P.M.

Fall season:

N/A

Winter season:

5:00 P.M. - 6:00 P.M.

6:00 P.M. - 7:00 P.M.

2. Cat Hollow Park

a. Five (5) days per week (*Monday through Friday*)

b. Two (2) practice times per field, per day, except in the winter:

Spring season:

5:00 P.M. – 6:00 P.M.

6:00 P.M. – 7:00 P.M.

Summer season:

5:00 P.M. - 6:00P.M.

6:00 P.M. - 7:00 P.M.

7:00 P.M. - 8:00 P.M.

Fall season:

5:00 P.M. – 6:00 P.M.

6:00 P.M. – 7:00 P.M.

Winter season:

4:30 P.M. - 5:30 P.M.

3 Pepper Rock Park

a. Five (5) days per week (*Monday through Friday*)

b. Two (2) practice times per field, per day, except in the winter:

Spring season:

5:00 P.M. – 6:00 P.M.

6:00 P.M. – 7:00 P.M.

Summer season:

5:00 P.M. - 6:00 P.M.

6:00 P.M. - 7:00P.M.

7:00 P.M. - 8:00 P.M.

Fall season:

5:00 P.M. – 6:00 P.M.

6:00 P.M. – 7:00 P.M.

Winter season:

4:30 P.M. – 5:30 P.M.

- c. The District reserves the right to holdout a particular athletic field location so as not to allow its continued reservation for practice.
- vii. The coach who is selected number one (1) through the lottery makes the first field selection and time slot, which will allow for one (1) practice per week. For hourly fees, please see the Parks and Recreation Rate Order.
- viii. Once the lottery is completed, coaches and teams are locked into their designated location for the entire season for scheduling and security purposes unless they choose to release their time slot which will result in another lottery for this space. No trades are allowed, unless approved and coordinated by the Recreation Manager.
- ix. Non-reserved athletic fields may be used on a *first-come-first-serve* basis, for community use, not organized play

3.3. Rules and Regulations

Each team is responsible for complying with the rules and regulations of the Brushy Creek Municipal Utility District at all times. These rules and regulations will be provided to each team. Failure to comply may result in loss of privileges and suspension of athletic field use.

A. Reserved Team Use (Organized Teams and Leagues)

- i. Reserved Team Use applies to organized athletic teams or leagues that schedule regular practices or training sessions.
- ii. Organized teams must reserve athletic fields through the District reservation process outlined in Section II of this policy.
- iii. Reserved Team Use includes, but not limited to:
 - 1. League practices
 - 2. Club team training
 - 3. Organized team drills
 - 4. Rec league practices
 - 5. Structured coaching sessions
- iv. Any group operating as an organized team or conducting structured practices must obtain reservation through the District.
- v. Commercial enterprises, private training businesses, or fee-based athletic instruction are not permitted unless authorized by the District.

B. Neighborhood Group Use

- i. Neighborhood Group Use refers to informal gatherings of residents who organize casual recreational activities within the community.
- ii. These activities may include:
 1. Informal games
 2. Casual scrimmages
 3. Recreational skill development
 4. Pickup games organized among neighbors or friends
- iii. Neighborhood group activities must remain informal and recreational in nature and may not operate as structured team practice.
- iv. Neighborhood groups may use fields only when they are not reserved through the District reservation system.
- v. Participation should remain open and welcoming to others present at the park when reasonably possible.
- vi. When multiple groups wish to use the same field area, users should share the space or rotate use in a cooperative manner.

C. Open Play

- i. Open Play refers to individual or small-group recreational use of athletic fields without a reservation.
- ii. Examples of Open Play include:
 1. Individual skill training
 2. Small group drills
 3. Casual kicking, throwing, or hitting
 4. Family recreational activities
- iii. Open Play users should limit use to approximately 30 minutes to 1 hour when others are waiting to use the field.
- iv. Open Play is permitted only when fields are not reserved for organized team use.
- v. Open Play may not transition into organized team practices unless the field has been reserved through the District.

D. Field Availability

- i. Athletic fields not reserved through the District may be used on a first-come, first-served basis for Neighborhood Group Use or Open Play.
- ii. Reserved practices and District programs take priority over all other use.
- iii. The District reserves the right to temporarily close or restrict field use to protect field conditions, public safety, or scheduled District activities.

E. Enforcement

- i. District staff may determine whether an activity constitutes:
 1. Organized Team Use
 2. Neighborhood Group Use

- 3. Open Play
- ii. Groups conducting organized practices without a reservation may be asked to discontinue activity or relocate.
- iii. Failure to comply with District policies may result in:
 - 1. Loss of field privileges
 - 2. Suspension of reservation eligibility
 - 3. Additional enforcement actions as deemed appropriate by the District

4. Implementation and Administration

- A. The General Manager and their delegates are responsible for implementing, enforcing and updating the field use policy. The policy takes effect on _____.

5. References and Related Documents

- A. Parks, Trails, Greenspace, and Swimming Pools Policies and Rules
- B. District Rental Policy.

6. Approval and Revision History

Written Redline Edits Date	Description	Approved By Date
	Last revisions approved	Board of Directors: 7.10.2025
	Rules and Regulations section updated	BOD: